

Manual of Uploading Your Attendance Sheet for the Departmental Course for Radiation Workers  
21st May 2020, School of Science, University of Tokyo

Download the Excel file "**RadiationCourseAttendanceSheet.xlsx**".

Download site :

<http://jimubu.adm.s.u-tokyo.ac.jp/public/index.php/RadiationCourse>

Fill in the form and upload the file with the appropriate file name as indicated below:

Filename : **RadiationCourseAttendanceSheet\_[Department-name]\_[Lab-name]\_[Full-name].xlsx**

Example : RadiationCourseAttendanceSheet\_Chemistry\_RadioisotopeLab\_FAMILY-Givenname.xlsx

Upload site (valid only for the Radiation Course on 21st May 2020) :

<https://sendfile.s.u-tokyo.ac.jp/public/iTa0gAtIyY-A6MYByCpyZSsmzkZ4wPl4x5uA-vspGpWQ>

Password : "radiation"

Deadline : Soon after the end of the course. You should submit it before exiting from the Zoom session.