

Manual of Uploading Your Attendance Sheet for the Departmental Course for Radiation Workers

Download the Excel file "**RadiationCourseAttendanceSheet.xlsx**".

Download site :

<http://jimubu.adm.s.u-tokyo.ac.jp/public/index.php/RadiationCourse>

Fill in the form and upload the file with the appropriate file name as indicated below:

Filename : **RadiationCourseAttendanceSheet_[Department-name]_[Lab-name]_[Full-name].xlsx**

Example : RadiationCourseAttendanceSheet_Chemistry_XxxLab_FAMILYNAME-Givenname.xlsx

Upload site (valid only for the English Radiation Course on the above-mentioned date) :

<https://sendfile.s.u-tokyo.ac.jp/public/cTrQgA4Izs-Ave4BXUxyWMOS4OqWJy6jwcBOLxjxks58>

Password : "radiation"

Deadline : Soon after the end of the course. You should submit it before exiting from the Zoom session.